



# Lytham Hall Group Tours



# Group Visits

Group tours are welcome by prior arrangement, for groups of 10 or more people. Our tours of Lytham Hall (an 18th Century grade I listed Georgian Manor House) give an insight into the history of the colourful Clifton family, who were accused of conspiracy during the Lancashire plot to restore James II to the throne. The 78 acres of mature parkland surrounding the Hall can also be explored at your own leisure.

We offer a full range of refreshment options. Should you wish to make a booking, please contact the Estate Office and we will send a booking form to confirm your requirements.

## HISTORIC TOUR

Gives an insight into the history of the colourful Clifton family and the 18th Century grade I listed Georgian Manor House.

**£5.00 per person.**

A tour of Lytham Hall lasts about one and a half hours.

## ACCESS

The staircases to the first and second floors have no lifts, meaning wheelchair users only have access to the ground floor. If you do have disabled group members, please let them know this in advance to avoid disappointment.

**£3.00 per person** for reduced tour

**Please Note:** Larger groups will be split into smaller numbers ( approx. 10 – 15 persons ) for a more personal experience .

For groups over 15 we can offer a complimentary private room for your group to enjoy one of our refreshment packages. (see next page for menu options).

The **West Wing Function Room** is the largest room we have available, which can seat up to 80 guests.

We also have a fully licensed bar.

The **West Wing Boardroom** opposite the West Wing Function Room has seating for 16 on one large table.

The **Beaters room** in our newly refurbished courtyard can seat up to 12-14 on one large table

The **Library** in the splendid Georgian Hall and can seat up to 30, it a wonderful room to enjoy afternoon tea, or to meet prior to your tour for tea and biscuits.



# Snowdrop/Spring Group Visits

Winter is the time our grounds slumber, but as the weather gets warmer, it slowly begins to awaken. As the first signs of spring start to peep through, take a wander through our mature parkland of this 18th Century Grade 1 listed Georgian House. Snowdrops are among the first to raise their heads in the New Year and when it is warm they release a delicate fragrance.

Look carefully at the snowdrops to see their green markings on the inside, see how many difference varieties of Snowdrops we have.

February is the perfect time to see our snowdrops as they spring up around the Parkland.

We charge £3.00per person to enjoy the Parkland during our Snowdrop Season. You can also add a guided tour of the Hall at £5.00per person.

For 2020 we have a new project to plant drifts of the wild daffodil (narcissus Pseudonarcissus 'Lobularis') made famous by William Wordsworth's poem and also the inspiration behind the name of Easter Daffodil Clifton, daughter of John Talbot Clifton. So we hope that in early spring we will have an abundance of Daffodils to follow on from the Snowdrops.



# Catering

Please choose **ONE** of the catering packages below for your group

## OPTION 1

Arrival Tea, coffee and biscuits

**£1.99 per person**

## OPTION 2

Bacon sandwich

**£3.25 per person**

## OPTION 3

Home-made soup of the day served with a roll

Tea or coffee .

**£5.00 per person**

## OPTION 4 ( CHOOSE 2 OF THESE OPTIONS FOR YOUR GUESTS)

Hotpot served with Red cabbage or

Beef / Vegetarian lasagne or

Chicken Tikka Masala and Rice or

Mushroom Stroganoff and rice

All the above served with fresh rolls and butter and salad bowls

**£8.95 per person**

ADD A DESSERT FOR **£3.00** (Please enquire as to our selection)

## OPTION 5

Tea and coffee with scone, jam and cream

**£4.35 per person**

## OPTION 6

Tea and coffee and cake

## OPTION 7

Afternoon tea special – assorted sandwiches, home made scones and cake

Tea or coffee

**£11.95 per person**

## OPTION 8

Sparkling Afternoon tea – Selection of sandwiches, mini cakes, Homemade scone with clotted cream and jam, tea or coffee, Mini bottle of Prosecco per person

**£16.90 per person**

## HOT DRINKS

Tea or Coffee

**£1.60 per person**

Tea or Coffee and biscuits

**£1.99 per person**

## WINE BY THE GLASS OR BOTTLE

White / red or rose wine - £4.50 / £15.95

Prosecco - £4.95 / £18.95

Jug of pure orange juice - £5.00

**Lytham Hall must be aware of any special requirements prior to your visit i.e. access ramps, dietary requirements.**



LYTHAM HALL

GROUP TOUR BOOKING

Request/Confirmation Form 2018/2019

Tel: 01253 736652 Email: lytham.hall@htnw

.co.uk

Group		Contact Person	
Address			
Mobile		Email	
Tour Date		Tour Time	

We wish to make a reservation for:

Historic Guided Tour	Numbers	Price per person	Amount £
The history of the Clifton family and the 18th Century grade I listed Georgian Manor House.		£5.00 Min 15	
Ground floor tour only as no wheelchair access to the 1st floor.		£3.00	
Snowdrop Parkland entry Throughout February only		£3.00	
Lytham Hall souvenir guide book.		£5.00	
If your group has a special area of interest, or access needs.			

We would also like to book refreshments:

Catering Option	Numbers	Time Required	Price per person	Amount £
Arrival Tea, Coffee & Biscuits			£1.99	
Catering Option:				
Dietary Requirements				

**A non-refundable deposits of £2 per person is required to secure your tour booking, please send payment along with this booking form.**

**Please call the Estate Office 01253 736652 to confirm final numbers at least 7 days beforehand. You will be charged for final numbers. The balance is payable on the day.**

**The Organiser and Coach driver has free Hall entry and food/drink option (if applicable)**

<b>Total</b>	
<b>Less Deposit</b>	
<b>Balance Due</b>	

# Directions

## **DIRECTIONS TO LYTHAM HALL FROM M55**

Come off M55 at Junction 4 (uphill). At roundabout turn left onto A583 to Kirkham & Preston but stay in right hand lane. Continue on round next roundabout still on A583 & keep in right hand lane to traffic lights, signpost to Ballam. At lights bear RIGHT diagonally down Peel Road. Follow this country lane until it meets a T junction. Turn right onto Ballam Road. Continue on this road until you enter a 30 m.p.h. zone (Green Drive Golf Club entrance on your left.) Bear right at road fork . Large office complex will appear on left, SERCO. Directly opposite is the Main Entrance to Lytham Hall. It is a slip road and easy to miss, just before a road called South Park. Drive through the main gate and follow drive until Hall appears then drive across front of the building. Follow the drive around until you reach the Stable Car Park. Another Car Park is located A little further along, take a left then the first right.

## **DIRECTIONS FROM SOUTH via LYTHAM TOWN CENTRE**

If approaching from south end of Lytham take right fork into Warton Street and continue straight along into Clifton Street. On reaching the 'piazza' on the left, turn right into Park Street (Stringers Dept. Store on left-hand corner). Proceed over railway bridge. SERCO office buildings are to the right and directly opposite, just after a road called South Park and over the mini roundabout , is the Main Entrance to Lytham Hall. Drive through the main gate and follow drive until Hall appears then drive across front of the building. Follow the drive around until you reach the Stable Car Park. Another Car Park is located A little further along, take a left then the first right.

## **DIRECTIONS FROM ST ANNES**

Proceed along Clifton Drive until Lowther Gardens, Lytham. Turn left then right into main road into Lytham centre. Proceed until 'piazza' area appears on right and directly opposite turn left into Park Street. Drive through the main gate and follow drive until Hall appears then drive across front of the building. Follow the drive around until you reach the Stable Car Park. Another Car Park is located A little further along, take a left then the first right.

## **SATELLITE NAVIGATION USERS**

**Use Postcode:- FY8 4TQ**

# Frequently Asked Questions

## **Coaches**

Coach parking is available in the grounds. Coach drivers should be advised that the entrance gates are 9 ½ ft wide and can fit most standard coaches and double decker buses through. Drivers may have to push their wing mirrors in to avoid damage to vehicle. HTNW does not accept any liability.

## **Parking**

We have parking available on site. Any vehicle left over night will have to check when the grounds are next open to access their car. The Heritage Trust North West does not accept responsibility for damage or theft to vehicles while on site.

## **How many people can sit per table?**

The round tables in our function room can seat up to 10 guests each.

## **West Wing numbers?**

The West Wing can seat up to 80 people on round tables.

## **West Wing Boardroom numbers?**

The boardroom can seat up to 16 people on a long table.

## **Photography at Lytham Hall**

People are welcome to take photographs in the grounds of Lytham Hall for personal use and research. Amateur photography (including filming) is not permitted in historic interiors. As with outdoor photography, any photographs taken are strictly for private use, and enquiries about selling or publishing photographs should be directed to the Estate Office. Visitors must be aware that there may be copyright issues, and further permissions may be required in respect of collections not owned by us. In these situations, the Manager's decision as to whether photography is allowed is final.

## **Is there disabled access?**

The ground floor of the House is accessible to wheelchairs via a ramp to the North Entrance, and the ground floor is viewable without further steps. Unfortunately, there is no lift access to the first or second floor of the historic house.

There is access to the tea room, via a removable ramp and a lift, which also accesses the top floor of the West Wing for private functions. There is disabled toilet in the West Wing and courtyard.

Paths in the parkland have been improved and adapted to be wheelchair accessible, and there is a spiral path without steps to the top of the Mount to access that viewpoint.

## **Catering**

Catering must be booked through our in-house Lytham Hall caterers. We do not allow outside caterers on site.

## **Are there any music facilities?**

You are welcome to bring in your own iPod, with speakers or similar.

## **Is there music or WIFI?**

We do not have a public WIFI facility at the Hall.

## **Refreshments**

Please note that once the numbers for refreshments have been confirmed (1 week prior to the visit), if fewer people turn up you will still be charged for those refreshments.

## **Payment**

The balance is payable on or before the day of the Tour.

Payments can be made by :- Cheque: made payable to "LHT Enterprises" or Debit/credit card: in the Estate Office or Bank Transfer: The Co-operative Bank, A/C No.50068762, Sort Code:08-90-00

# Booking Terms & Conditions

## 1. Confirmation

Following your initial inquiry a booking form will be populated with all your initial requirements – Dates, Times, Numbers, Food and beverage requirements etc.

All provisional bookings will be held for *14 days* then automatically cancelled unless a letter / email of confirmation is received along with the appropriate non-refundable deposit.

A Written Confirmation of the booking and your requirements will then be issued. Please inform us as soon as possible if your booking requirements change or differ from this confirmation.

All prices are subject to change without notice 30 days prior to the event unless previously confirmed in writing VAT at the current rate is included in the price.

Organiser - please sign to confirm details (numbers may change up to 7 days prior to the tour)

## 2. For your benefit, we ask that food choices are booked in advance.

Please note that once the numbers for refreshments have been confirmed (1 week prior to the visit), if less people turn up you will still be charged for those refreshments.

Please make cheques payable to “LHT Enterprises”. The balance is payable on or before the day of the Tour.

## 3. Cancellation by Client

In the event of cancellation by the Client less than 1 week in advance, Lytham Hall reserves the right to claim the following sums, unless a booking is obtained for the same date from a third party on no less favourable terms.

Cancellation in advance up to 1 week before - 50% of the bill

In event of no show 100% of bill

In addition to the above, any charges payable to any sub-contractors or any other costs incurred on behalf of the client will be charged. In all instances, notification of cancellation must be made in writing and will be effective on the date received by Lytham Hall.

## 4. Cancellation by Lytham Hall

Lytham Hall reserves the right to cancel any booking in the event of: The Client not fulfilling the requested prepaying schedule. the management having reasonable grounds to believe that the holding of such function would prejudice the reputation, good name or standing of Lytham Hall.

## 5. Photographs

People are welcome to take photographs in the grounds of Lytham Hall for personal use and research. Amateur photography (including filming) without flash is permitted in historic interiors at the Manager's discretion. As with outdoor photography, any photographs taken are strictly for private use, and enquiries about selling or publishing photographs should be directed to the Estate Office. Visitors must be aware that there may be copyright issues, and further permissions may be required in respect of collections not owned by us. In these situations, the Manager's decision as to whether photography is allowed is final.

## 5. Outside Contractors

Outside contractors employed by the client must comply with appropriate legislation and be in contact with Lytham Hall prior to the event. They must provide evidence of their insurance (minimum of Third Party Liability) and relevant PAT testing of equipment.

Lytham Hall cannot accept responsibility for work carried out by outside contractors.

## 6. Consumption of Food and Drink

Consumption of food and drink other than supplied by Lytham Hall / Contract Caterers is not permitted without prior agreement.

Lytham Hall cannot be held responsible for the quality of food supplied by outside caterers.

Please note that due to our Bar and Entertainments license, all evening functions must finish at 12 Midnight at the latest.

## 7. Restricted Mobility

Please indicate if anyone in your party has restricted mobility (access to ground floor of main Hall only) as we do not have lift access to the upper floors.

## 8. Damage

The Client will be responsible for any damage caused to the Hall by themselves, a sub-contractor or their guests and shall pay for such damage or loss of business caused as a result.

## 9. Disclaimer

Whilst every effort is made to safeguard clients' property, Lytham Hall does not accept any liability for any loss of damage caused or for vehicles parked in the car parks. Nor can we be responsible for gifts or decorations that have been delivered for a function. Lytham Hall is not liable for any occurrence outside its control which prevents the performance of obligations towards the booking. In such an event, Lytham Hall shall use reasonable endeavours to offer the client alternative facilities and services, in such can be found and are acceptable to the client (such acceptance not to be unreasonably withheld). If this is not possible, however, Lytham Hall's obligation to the client extends up to, and is limited to, the full refund of any deposits held.